



Privacy Policy
OMEGA ASSETS LIMITED
ACN 644 192 469

Omega Assets Ltd and Herbee Holdings Pty Ltd (collectively, **Omega**) are committed to protecting your privacy. Omega is bound by the Australian Privacy Principles in the *Privacy Act 1988* (Cth), as well as other applicable laws protecting privacy.

This Privacy Policy explains the steps Omega will take to protect your personal data. It describes the types of personal data we may collect, how we hold and collect that data, the purposes for which we use and disclose that data and your choices regarding use of personal data about you. By dealing with Omega, you consent to the data collection, and use of personal data by Omega in order to enable Omega to carry on its business and supply goods and services.

Omega is committed to ensuring that the collection, retention, use and disclosure of the personal data you provide (i.e. information which is collected and identifiable as relating to you personally) complies with all applicable legal requirements and that there is no act or practice that interferes with your privacy rights. All reasonable steps are taken to ensure that any personal data you provide through this site or otherwise is not disclosed to or accessed by unauthorised persons and is used only for the purpose for which you have provided it.

Omega will collect personal data about you at various times including when you register or purchase goods or services on line or forward any comments to Omega. We collect personal data for a variety of reasons including, in particular, to enable us to improve the nature of the goods and services we provide and to more accurately market our goods and services and research our customers. From time to time we will email you details of promotions, special events and special offers. However, you can elect to unsubscribe from receiving any further marketing or promotional material from us. We may also use personal data to identify you to establish purchases within the system or to enable us to address your expectations of us in respect of how we conduct our business.

In connection with a job application or inquiry, we may collect data about you, including your educational background, résumé or curriculum vitae, and other information, including sensitive data, for example your ethnicity, where required or permitted by law. We may use this information throughout Omega and our affiliates and joint ventures for the purpose of employment consideration. This information is used to inform or assist us in our decision whether or not to make you an offer of

employment or engage you under a contract. Subject to our data retention policies, we will keep the information for future consideration unless you direct us not to do so.

We will only use the personal data you provide to us for the purpose for which it was provided and directly related purposes and in the normal business operation and marketing of the goods and services offered by Omega. Omega may disclose personal information about you in some circumstances, including to third party contractors and service providers who help us to operate this website and provide a service to you. Your credit card details are only used to facilitate your purchase. They are not used for any other purpose and will never be supplied to a third party other than Omega or our relevant service provider.

Omega may also share your personal data within its corporate group to help us ensure that your personal data remains up-to-date and complete and so that we may better understand your interests. We will not give your personal data to any other third parties without your prior consent. The only exceptions to this are that Omega may disclose personal data if required to do so by law or in the good-faith belief that such action is necessary to comply with legal requirements or with legal process served on us, to protect and defend our rights or property, or in urgent circumstances to protect the personal rights or safety of any individual. When we have to send your personal data to contractors or service providers to carry out work on our behalf, we require these organisations to comply with this privacy policy and demonstrate their commitment to protecting your privacy. We will not permit others to use your information beyond what is necessary to assist us. We may also disclose your personal data if you have consented to its disclosure.

If you would like details of the personal data that we hold about you in order to update it or for any other reason please forward a written request to us. We generally will not charge you a fee in respect of such access but reasonable administrative costs may be charged in some circumstances. We may take steps to verify your identity before providing you access to personal data. You can help us to keep data about you accurate by notifying us of any change to your mailing address, phone number, or e-mail address. Any requests for access to or correction of personal data will be responded to within a reasonable period after the request is made.

If you are not happy in respect of how we have dealt with your personal data or in gaining access to it, you should firstly contact us to discuss your concerns. Parents should contact us if they want personal data deleted that has been provided by their

children. Then, if you are still not satisfied, you should contact the Office of the Federal Privacy Commissioner – Privacy for further direction and assistance.

This Privacy Policy may be amended from time to time by us at our sole discretion and variations will become effective at the time of posting. The date of last updating will be recorded at the end of the Policy. Omega is not responsible for any unauthorised use of or access to the personal data provided.

Our websites may contain links to other websites, including those of other companies, professional and government organisations, and publications. While we try to link only to websites that share our high standards and respect for privacy, we do not control and are not responsible for the content, security, or privacy practices employed by other websites. You should review the privacy policies of those websites to determine how they protect and use your personal data.

You are responsible for maintaining the confidentiality of any user name and password used in any dealings with Omega. You shall be responsible for all uses of your membership, whether or not authorised by you. You agree to immediately notify Omega of any unauthorised use of your username or password.

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